

PARKMAN TOWNSHIP TRUSTEES
Regular Meeting of November 6, 2007

The meeting of the Parkman Township Board of Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Lucinda Sharp-Gates and Alan Wilson, Fiscal Officer-Nancy Wheelock, Tom Evers and numerous Parkman residents. (See attached sheet.) The Pledge of Allegiance was recited.

Approval of Minutes

A motion was made by Lucinda and seconded by Alan to waive the reading of the October 16, 2007 meeting minutes and to approve the same. (Resolution No. 07-142) Motion carried unanimously.

Public Discussion

Several Parkman Township residents were in attendance to voice their opinion on a proposed zoning amendment being introduced by the Parkman Township Zoning Commission Board. The Zoning Commission Board held a meeting on October 23rd to initiate Article XV, Establishment of Riparian Setbacks and Article XVI, Water Management and Sediment Control as one proposal. The Zoning Commission meeting was also attended by residents expressing their concerns on the proposed zoning regulations. Several of the residents who attended the Zoning Commission meeting were present to address their concerns to the Board of Trustees. Matt Masharchek questioned the Board of Trustees on their opinion of the proposed amendment. Kevin and Lucinda advised that they had not read the Riparian Setbacks/WMSC proposal and could not answer this question. Alan had attended the Zoning Commission meeting and was familiar with the proposal. Alan is not in favor of the amendment. Linda Jacobs questioned the guidelines to implement a zoning amendment. Many residents were under the impression that the Zoning Commission had formally conducted a public hearing to initiate the zoning proposal. The Trustees explained that the Zoning Commission Board meeting held on October 23rd was a public working meeting and not a scheduled public hearing for the purpose of acting on the proposed zoning amendment. The Board updated the residents on the Ohio Revised Code requirements prior to the adoption of an amendment to the zoning plan. Tim Phillips, Mark Dolezal and Curt Hoffman expressed their concerns and thoughts on the proposed riparian setbacks amendment. The Board of Trustees reported that the amendment has been deferred at this time. The residents questioned how they can be informed if the amendment is initiated in the future. A discussion was held on the posting of the Zoning Commission minutes and the Board of Trustees minutes on the Parkman website. The Parkman website is maintained by the Parkman Chamber of Commerce and the Township would need the approval of the Chamber to post said minutes.

Moet Arnett, Owen Road resident, was present and requested the replacement of his driveway pipe by the Township. Mr. Arnett received a notice from the Parkman Road Department that his driveway pipe at 17895 Owen Road was damaged and needs to be replaced. Mr. Arnett stated that the road department damaged his pipe when ditching Owen Road several years ago causing the pipe to rust. Tom Evers presented pictures of the deteriorated driveway pipe for the Board's review. Since it is uncertain what caused the damaged, the Board of Trustees offered to split the cost to replace the pipe. Moet Arnett agreed to the compromise. Lucinda made a motion, seconded by Alan, to pay one half of the cost of material/labor for the installation of a new driveway pipe at 17895 Owen Road. (Resolution No. 07-143) Motion carried unanimously.

Departmental Reports

- Fiscal Officer

1. Year-End Letter – The Fiscal Officer presented a letter to be sent to Township departments advising that under Ohio Revised Code 5705.41(d), all items charged during the months of November and December must be turned into the Fiscal Officer prior to December 31, 2007. If a purchase is needed at year-end, a purchase order is required prior to the purchase and if any invoices are received without an approved purchase order after December 31st for 2007 purchases, they will not be paid by Township funds and will be the responsibility of the purchaser. The Trustees signed the letter. The Fiscal Officer will send the letter to the departments.
1. House Bill 9 – The Fiscal Officer updated the Board of Trustees on the mandated public records training attended by the Fiscal Officer on October 24, 2007. Nancy Wheelock had been selected as the designee for Parkman Township to attend the certified Ohio Attorney General's training session per House Bill 9/Public Records Bill. The Fiscal Officer presented a copy of the power point presentation from the training seminar to each Trustee for review. The Fiscal Officer also advised that House Bill 9 requires all public offices to adopt a formal policy for complying with the Public Records Act. The Fiscal Officer presented a public records policy prepared for Parkman Township based on the model developed by the Ohio Attorney General. Lucinda moved, seconded by Alan, to adopt the Parkman Township's Public Records Policy as presented with a revision to the charge per copy from \$.10/copy to \$.25/copy. (Resolution No. 07-144) Motion carried unanimously.

- Roads

1. Material – Tom Evers requested approval to purchase material and presented prices for salt/cinder mix and steel slag. Alan made a motion, seconded by Lucinda, to authorize the purchase of 150 tons of salt/cinder mix at \$32.50/ton from the Geauga County Engineer, as needed. (Resolution No. 07-145) Motion carried unanimously. A motion was made by Lucinda and seconded by Alan to authorize the purchase of 125 tons of lite slag at \$14.75/ton from Zeigler Earthworks, as needed. (Resolution No. 07-146) Motion carried unanimously.
2. Grader Blade – Tom advised the Board that a blade is needed for the grader. Tom received a price from The Dexter Company for a new blade. Lucinda moved, seconded by Alan, to authorize the purchase of a new grader blade from The Dexter Company in the amount of \$2136.00. (Resolution No. 07-147) Motion carried unanimously.
3. Timber – Tom presented several bids for timber removal behind the Township garage. The Trustees had requested that Tom collect additional bids for the removal of selected trees. A timber company that will be removing trees behind Munson Manufacturing had approached Tom to purchase the Township property trees. The Board reviewed the bids and agreed not to proceed with the timber removal.

- Fire

1. Fire Truck – Wayne Komandt arrived and reported that he had traveled to Michigan to view the new fire truck. Wayne expects to view the truck sometime after Thanksgiving for a final inspection before delivery.

Old Business

- Water – Alan reported that the Township is still waiting for approval from the EPA to install the water treatment system.

Motion to Pay Bills

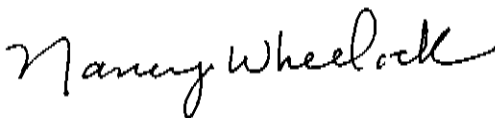
A motion was made by Alan and seconded by Lucinda to pay the wages and bills from warrant #15372 through warrant #15410. (Resolution No. 07-148) Motion carried unanimously.

Adjournment

A motion was made by Lucinda and seconded by Alan to adjourn the meeting at 9:50 p.m. (Resolution No. 07-149) Motion carried unanimously.

Respectfully submitted,

Approved,



Nancy Wheelock
Fiscal Officer



Kevin O'Reilly
Chairman

Amy Furuczky
Linda Jacob
June Wynn
Mark Dezal
Gabe Dezal
Curt Strunk
Maika Huffman
Rose Fuller
Jack Fuller
Deborah M. Wald
Tim Phillips
~~Mad Cornett~~
Larry Weaver
Matthew Mesarchik
Jerry R. Jedd
Paul Stunzel
Wayne Komandt
Scott Simms
Wendy Anderson